STUDENT ACCEPTABLE USE POLICY

Network & Online Resources

1. The use of HSD2 School's network is to promote the exchange of information to further education and research and is consistent with the mission of AOA.

2. The network is not for private or commercial business use, financial gain, political, or religious purposes.

3. Any use of the network for illegal activity is prohibited.

4. Any use of the network that results in the violation of copyright laws is prohibited.

5. Any use of the network for purposes other than those set by faculty members is prohibited, including online games, chat (instant messaging), or browsing the Internet for any purpose other than school related.

6. Use of the network to access obscene, pornographic, hateful, or otherwise inappropriate material is prohibited.

7. Students may not email large groups of staff members or students without approval from their academy coordinator or other administrator.

8. Sending material likely to be offensive or objectionable to recipients is prohibited.

9. Using programs that harass network users or infiltrate a computing system and/or damage the software components is prohibited. (Including, but not limited to any type of hacking software).

10. Students need to make the most efficient use of network resources to minimize interference with others.

11. Any use of the network to access online resources must conform to the "Acceptable Use Policy."

12. HSD2 and AOA reserves the right to review any material stored on any system provided by the school (including online services, such as Google Apps for Education, Microsoft Teams, or related products) and to edit or remove any material. Students should not have any expectation of privacy in their activities while using HSD2 and AOA equipment or systems.

Security

1. Students will respect the rights and property of others and will not improperly access, misappropriate or misuse the files, data, or information of others.

2. Students will use only your assigned account and will not share your account with anyone or leave the account open or unattended.

3. You will keep all accounts and passwords confidential and not accessible to others.

4. You are responsible for making backup copies of the documents critical to you.

Hardware

1. All pieces of technology must be returned to their original state before a student is excused to leave the classroom or complete the activity.

2. Students must notify their teacher or the Instructional Technology Director immediately if damage is discovered or caused to any piece of technology, including computers, printers, cameras, scanners, etc.

3. Any defacing or damage to a piece of technology may result in restitution, the loss of AOA technology privileges, or other appropriate consequence.

4. Students must closely follow classroom procedures when using technology and must remain on the assigned task.

5. Students may never use technology for a different purpose other than achieving the outlined goals of learning (assignment/assessment completion, project development, etc.) without the knowledge and approval of a faculty or staff member.

Software

1. Students are responsible to take precautions to prevent viruses on your own equipment and on AOA School's equipment.

2. The illegal installation of copyrighted software or files for use on school computers is prohibited.

3. Please contact the school's Instructional Technology Director to install any software on school computers.

Personal Devices

1. Students may bring personal wireless devices (phones, tablets, laptops, etc.) to school but take sole liability for ensuring the device is properly stored or within their possession at all times. AOA School is not responsible for any personal devices that are lost, stolen, or damaged.

2. Personal wireless devices may be connected to the network only through the HSD2 guest network with prior approval from a teacher, administrator, or the HSD2 Technology Department. At any time, this network may be turned off for network security or maintenance reasons.

3. Teachers, administrators, or other instructional staff may ask students to power down or put away personal devices at any time.

4. HSD2 or AOA staff does not provide technical support for personal devices.

DIGITAL CITIZENSHIP CODE OF HONOR

I understand that being a student at AOA School means that I will be a responsible digital citizen at all times.

1. I will use my school issued technology in an appropriate manner (See AOA Device Handbook for further information).

2. I understand that technology is a tool to help me in my education, and I will use it responsibly.

3. I will respect others in all of my digital communications.

4. I will not bully, harass, or insult other people.

5. I will not give out any private information online that jeopardizes my safety and security.

6. I will respect the intellectual property rights of others and give credit to the authors.

7. I will remind my fellow students of their online responsibilities if I see them making poor decisions.

Violation of any condition of use described herein, may be cause for disciplinary action, and removal of a student's privilege to use technology at AOA.

Major violations of the Acceptable Use Policy, such as the willful tampering or destruction of other students' files, folders or digital products, or the use of school computers to access or distribute obscene or objectionable materials, will result in the immediate loss of all school computer privileges and appropriate disciplinary actions, including possible revocation of student contract, will be taken.

NOTE: Interpretation, application, and modification of this Acceptable Use Policy is within the sole discretion of Aspire Online Academy. Any questions or issues regarding this policy should be directed to the AOA Instructional Technology Director. Any modifications to the Acceptable Use Policy will be posted on the AOA website with email notifications sent to families and students